

TECHNOLOGY & GLOBAL POLICIES, PROCEDURES, RULES

GRADING

Grade Scales:

5th/6th/Global = A/B/C/D/F Kinder-4th = E/S/N

A+ = 98%+ A = 93-97.9% A- = 90.0%-92.9%
B+ = 88%+ B = 83-87.9% B- = 80.0-82.9%
C+ = 78%+ C = 73-77.9% C- = 70.0-72.9%
D = 60.0% - 69.99% F = 0-59.99%

Point Values:

Participation = 100 points
Class Points = 10 points
Classwork = 100 points
Homework = 100 points
Test/Quiz = 300 points
Project = 900 points

Individual Participation Points - All Classes

Every student begins each class period with 100 participation points. Students may lose points for:

talking out, socializing, roaming around the room (5 pts each incident)
coming late to class (10 pts ea)
eating, drinking, or chewing gum in class (20 pts ea)
getting a time out (10 pts ea)
gross insubordination (20-40 pts)
loss of username/password (25 pts)
uniform code violation (10 pts)

Class Points - All Classes

Every class begins each period with 10 points. After 2 warnings, the class begins losing 1 point at a time for excessive noise and/or excessive off-task behavior. However, if a student receives 100 participation points for the day, he/she will retain the full 10 class points. I do this because I believe that if the student behaved perfectly, he/she shouldn't be penalized for others' behaviors.

Tests & Quizzes - Technology Classes Only

Formal assessments may be administered in writing, orally, and/or using clickers. Students will be notified well in advance, and on occasion will be provided with study guide notes.

Besides the typical tests/quizzes, students will occasionally be checked to confirm they have not changed any computer settings. These surprise checks will be worth 300 points as well.

Classwork

Students are expected to complete assigned work within the provided time. Failure to do so may result in loss of points. The only exception is for students with IEP/504 accommodations and students who arrive late as a result of being detained by a staff member.

Homework

Students will be given reasonable deadlines to complete homework. Late assignments automatically are reduced in value by 50%. Homework is due at the time the student enters my classroom on the due date. Please do NOT ask for an exception unless your child has IEP/504 accommodations.

Projects

Students need to wisely budget their time to complete projects. They will be given ample time to complete their work both in class and at home. Projects are long-term assignments which provide the student plenty of time to ask for assistance and collaborate with the teacher. Please do NOT ask for extensions on deadlines unless there is a family or health emergency for which I require documentation to consider an alternative deadline.

ATTENDANCE

I expect students to take responsibility for their time, work, and behavior.

If a student misses my class with an excused absence, he/she is required to meet with me the next school day to check for any information and/or assigned work he/she missed. If he/she misses a homework due date, he/she must turn in the missing assignment on the very day he/she returns to school, whether or not they have my class that day. Failure to do so will result in a serious devaluation of the assignment. If the student misses a test/quiz . . . (1) the first time, he/she will be given the opportunity to make-up the test; (2) the second time, he/she will be given the chance to make-up the test with a 20% penalty; (3) any further missed tests may earn the student a zero (F) on the test.

I do not reward students for attendance. I believe it is the student's responsibility to attend school every day for the complete 8 hours. However, students with perfect attendance will be recognized at the end of the year. I do NOT give grades just because the student occupies a seat in my classroom

ACADEMIC HONESTY

I expect all students do complete their own work. If a student is caught submitting work completed by another individual, copying another's work, cheating or talking during a test, the teacher will:

- assign and automatic F on the work
- notify the parents
- possibly arrange for an administrative review and/or detention/suspension

BEHAVIOR

Classroom/Lab Rules

Be RESPONSIBLE
Be RESPECTFUL (The Golden Rule)
Be YOUR BEST

NO FOOD
NO DRINKS
NO GUM

Consequences

Verbal warning(s)
Time off computer for remainder of day
Time out
Phone call home
Detention by Security Officer
Visit with Administrator, Dr. Malin (possible suspension)

****PLEASE REMEMBER THAT IICSN IS A SCHOOL OF CHOICE****

ELECTRONIC DEVICES (cellphones, DSs, Blackberries, iPods, earphones, etc.) are not permitted on campus. If a staff member sees a student with a phone (in use or not), the student is required to turn it over **without argument**. Students are not allowed to send or receive phone calls, texts, emails, etc. between 8am to 4pm. If you need to reach your child, please call the office at 216-4337, and they will send someone for your child to go to the office and make a return phone call. Students who bring phones and like devices to school risk confiscation and even possible theft.

CARE OF EQUIPMENT & SCHOOL PROPERTY

Students are expected to treat all school property with the utmost care. Damage of school property can result in discipline by the administrator and repayment of the property or payment for repair by the student and/or guardian for any damage caused as a result of a student's actions.. Please review the **COMPUTER CONTRACT** on my web page.